

HALTON BOROUGH COUNCIL



*Municipal Building,
Kingsway,
Widnes.
WA8 7QF*

28 November 2017

**TO: MEMBERS OF THE HALTON
BOROUGH COUNCIL**

You are hereby summoned to attend an Ordinary Meeting of the Halton Borough Council to be held in the Council Chamber, Runcorn Town Hall on Wednesday, 6 December 2017 commencing at 6.30 p.m. for the purpose of considering and passing such resolution(s) as may be deemed necessary or desirable in respect of the matters mentioned in the Agenda.

A handwritten signature in black ink, appearing to read 'David W R'.

Chief Executive

-AGENDA-

Item No.		Page No.
1.	COUNCIL MINUTES	SEE MINUTE BOOK
2.	APOLOGIES FOR ABSENCE	
3.	THE MAYOR'S ANNOUNCEMENTS	
4.	DECLARATIONS OF INTEREST	
5.	LEADER'S REPORT	
6.	MINUTES OF THE EXECUTIVE BOARD	SEE MINUTE BOOK
	a) 19 October 2017	
	b) 16 November 2017	
7.	MINUTES OF THE HEALTH AND WELLBEING BOARD	SEE MINUTE BOOK
8.	QUESTIONS ASKED UNDER STANDING ORDER 8	
9.	MATTERS REQUIRING A DECISION OF THE COUNCIL	
	a) European Regional Development Funding (ERDF) Renewable Energy Scheme (Minute EXB 54 refers)	1 - 4
	Executive Board considered the attached report.	
	RECOMMENDED: That Council amend the Capital Programme to provide 50% match fund for the project, as required by the European Regional Development Funding Renewable Energy Scheme (ERDF).	
	b) Determination of Council Tax Base 2018/19 - KEY DECISION (Minute EXB 69 refers)	5 - 8

Executive Board considered the attached report.

RECOMMENDED: That Council approve

- 1) The Council Tax Base for 2018/19 be set at 34,435 for the Borough, and that the Cheshire Fire Authority and the Cheshire Police and Crime Commissioner and the Environment Agency be so notified; and
- 2) The Council Tax Base for each of the Parishes be as follows:-

Parish	Tax Base
Hale	665
Halebank	529
Daresbury	172
Moore	328
Preston Brook	338
Sandymoor	1,112

- c) Initial Budget Proposals - KEY DECISION (Minute EXB 70 refers)

9 - 24

Executive Board considered the attached report.

RECOMMENDED: That Council approve the budget proposals for 2018/19 as set out in Appendix 1, attached to the report.

- d) 2017/18 Revised Capital Programme (Minute EXB 66 refers)

25 - 32

Executive Board considered the attached report.

RECOMMENDED: That Council

- 1) approve the revisions to the Council's 2017/18 Capital Programme set out in paragraph 3.2 of the report; and
- 2) endorse the urgent action taken by the Chief Executive as outlined in paragraph 3.3 of the report.

10. MINUTES OF THE POLICY AND PERFORMANCE BOARDS AND THE BUSINESS EFFICIENCY BOARD

SEE MINUTE BOOK

- a) Children, Young People and Families
- b) Employment, Learning, Skills and Community

- c) Safer
- d) Environment and Urban Renewal
- e) Business Efficiency Board

11. COMMITTEE MINUTES

- a) Development Control
- b) Regulatory

12. NOTICE OF MOTION - ISS FACILITY MANAGEMENT

**SEE MINUTE
BOOK**

33 - 34

REPORT TO: Executive Board
DATE: 19 October 2017
REPORTING OFFICER: Chief Executive
PORTFOLIO: Environmental Services
SUBJECT: European Regional Development Funding (ERDF)
Renewable Energy Scheme
WARDS: Borough-wide

1.0 PURPOSE OF REPORT

1.1 To outline plans to develop a Solar Farm on the former St Michaels Golf Course and to consider the acceptance of ERDF funding towards the capital cost of the scheme.

2.0 RECOMMENDATION: That

- 1) the proposal to develop a Solar Farm on the former St Michaels Golf Course be approved;**
- 2) subject to final confirmation from Department for Communities and Local Government (DCLG) the ERDF funding be accepted; and**
- 3) the Council be recommended to amend the Capital Programme accordingly to provide 50% match fund for the project as required by ERDF.**

3.0 SUPPORTING INFORMATION

- 3.1 The Council has been exploring the potential to develop a Solar Farm on part the former St Michaels Golf Course which lies to the south of the A562 Speke Road. A feasibility study and outline design have been completed which indicate the site is technically able to support a ground mounted solar PV development.
- 3.2 Pre planning application advice has been sought and this sets out matters that will need to be considered as planning permission is sought.
- 3.3 The Scheme proposes up to a 1MW Solar Farm (4000 panels) on a proportion of the former St Michaels Golf Course. This is a former landfill and the scheme will bring back into use a brownfield site and make use of a Council asset that is unsuitable for major development.
- 3.4 The Solar Farm will be connected to the Halton Stadium via a private wire. A proposal and budget costs for the connection has been provided by Scottish Power.

- 3.5 The system will produce between 850,000 and 950,000kwh per annum. The panels will have a lifetime of between 25 and 30 years. The energy generated by the Solar Farm will reduce CO2 emissions by 380 tonnes per annum.
- 3.6 It is estimated that the Stadium will use approximately 50% of the energy generated and this will significantly reduce the Stadium's running costs over the next 25-30 years. Options to use the surplus electricity at other Council facilities will be explored as part of the scheme.
- 3.7 If this is not feasible an income will be generated by putting the electricity back into the grid or selling it to a third party via a power purchase agreement. Battery Storage will also be considered as part of the development of the scheme.

4.0 FINANCIAL COSTS/ERDF

The capital costs of the scheme are estimated at £1.3m. As part of the development of the scheme the Council has submitted an application for EDRF to meet 50% of the costs of the Scheme. DCLG who administer the ERDF have not formally signed off the application but are in the final stages of preparing a funding agreement for the Council to approve. As part of the agreement the Council will need to provide the 50% match funding. It is intended to provide the match from the Capital Programme/Environmental Fund.

5.0 OFFSET COSTS AND INCOME GENERATION

- 5.1 The 50% of the energy used at the stadium will offset costs by approximately £40k in year one. This will continue for 25 -30 years and will increase overtime subject to energy price inflation which is estimated at between 3% and 6%.
- 5.2 The surplus energy put back into the grid will generate income of £18k per annum which will increase year on year subject to inflation estimated at 2%.
- 5.3 The maintenance costs of the Solar Farm will be approximately £10-15K per annum. Together with loan and interest repayments this will offset the income generated from the sale of electricity and the main benefit to the Council will be offset costs at the stadium.

6.0 POLICY IMPLICATIONS

Nationally the Government has set a target for the UK to reduce its Carbon Emission in the period 2028-2032 to 57pc below 1990 levels. The Council also set its own reduction targets and these are currently being met. The Council has reduced its emissions through a number of renewable energy schemes, reduced energy use in buildings and street lighting. This scheme will help contribute to further reductions.

7.0 FINANCIAL IMPLICATIONS

The Council will need to provide 50% match funding of £650,000 towards the capital costs of the scheme and this will be met from the Capital Programme/Environmental Fund.

The income generated from the sale of electricity will offset the annual operating costs of the scheme. There will be offset electricity costs for the Stadium for 25-30 years.

8.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

8.1 Children and Young People in Halton

None

8.2 Employment, Learning and Skills in Halton

None

8.3 A Healthy Halton

None

8.4 A Safer Halton

None

8.5 Halton's Urban Renewal

The Scheme will bring back into use a Council asset that has been unused for some years and is unsuitable for major development. It will contribute to the Council's targets to reduce carbon emissions and will demonstrate local leadership in promoting locally generated renewable energy, removing the reliance on traditional fossil based fuels.

The project will also act as a demonstrator project for the Liverpool City Region (LCR) and could provide a model to be replicated across the LCR on differing scales.

9.0 RISK ANALYSIS

A risk register for the scheme has been developed that puts in place control measures to mitigate against the main risks.

In developing the bid legal advice has been taken in relation to State Aid. This is in relation to the income that will be generated from the sale of electricity. It is considered that the scheme is compliant with the requirements of Article 48 of the General Block Exemptions. This means the scheme can be funded at 50% ERDF and does not require it to be notified or pre-approved by the EU.

10.0 EQUALITY AND DIVERSITY ISSUES

None.

11.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

None under the meaning of the Act.

REPORT TO: Executive Board

DATE: 16 November 2017

REPORTING OFFICER: Operational Director, Finance

PORTFOLIO: Resources

SUBJECT: Determination of Council Tax Base 2018/19

WARD(S): Borough-wide

1.0 PURPOSE OF REPORT

- 1.1 The Council is required to determine annually the Council Tax Base for its area and also the Council Tax Base for each of the Parishes.
- 1.2 The Council is required to notify the Council Tax Base figure to the Cheshire Fire Authority, the Cheshire Police & Crime Commissioner and the Environment Agency by 31 January 2018. The Council is also required to calculate and advise if requested, the Parish Councils of their relevant Council Tax Bases.

2.0 RECOMMENDED: That

- (1) **Council set the 2018/19 Council Tax Base at 34,435 for the Borough, and that the Cheshire Fire Authority, the Cheshire Police & Crime Commissioner, and the Environment Agency be so notified; and**
- (2) **Council set the Council Tax Base for each of the Parishes as follows:**

Parish	Tax Base
Hale	665
Halebank	529
Daresbury	172
Moore	328
Preston Brook	338
Sandymoor	1,112

3.0 SUPPORTING INFORMATION

- 3.1 The Council Tax Base is the measure used for calculating Council Tax and is used by both the billing authority (the Council) and the major precepting authorities (Cheshire Fire Authority and Cheshire Police & Crime Commissioner), in the calculation of their Council Tax requirements.
- 3.2 The Council Tax Base figure is arrived at in accordance with a prescribed formula, and represents the estimated full year number of chargeable dwellings in the Borough, expressed in terms of the equivalent of Band 'D' dwellings.
- 3.3 The Council Tax Base is calculated using the number of dwellings included in the Valuation List, as provided by the Valuation Office Agency, as at 16 October 2017. Adjustments are then made to take into account the estimated number of discounts, voids, additions and demolitions during the period 16 October 2017 to 31 March 2018.
- 3.4 From 2013/14 onwards, the tax base calculation has included an element for the Council Tax Reduction Scheme (the replacement for Council Tax Benefit). The estimated amount of Council Tax Support payable for 2018/19 is converted into the equivalent number of whole properties which are deducted from the total.
- 3.5 An estimated percentage collection rate is then applied to the product of the above calculation to arrive at the Council Tax Base for the year.
- 3.6 Taking account of all the relevant information and applying a 97.0% collection rate, the calculation for 2018/19 provides a tax base figure of **34,435** for the Borough as a whole.
- 3.7 Taking account of all the relevant information and applying a 97.0% collection rate, the appropriate Council Tax Base figure for each of the Parishes is as follows

Parish	Tax Base
Hale	665
Halebank	529
Daresbury	172
Moore	328
Preston Brook	338
Sandymoor	1,112

4.0 POLICY IMPLICATIONS

4.1 None.

5.0 FINANCIAL IMPLICATIONS

5.1 The Council Tax Base will enable the Council to set the level of Council Tax to be charged for 2018/19.

6.0 IMPLICATIONS FOR THE COUNCILS PRIORITIES

6.1 Children and Young People in Halton

None.

6.2 Employment, Learning and Skills in Halton

None.

6.3 A Healthy Halton

None.

6.4 A Safer Halton

None.

6.5 Halton's Urban Renewal

None.

7.0 RISK ANALYSIS

7.1 There would be significant loss of income to the Council if the Council Tax Base were not agreed, as it would not be possible to set the level of Council Tax to be charged for 2018/19.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 None.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
Working Papers	Kingsway House	Stephen Baker

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REPORT TO: Executive Board

DATE: 16 November 2016

REPORTING OFFICER: Operational Director – Finance

PORTFOLIO: Resources

SUBJECT: Initial Budget Proposals 2018/19

WARD(S): Borough-wide

1.0 PURPOSE OF REPORT

1.1 To recommend to Council initial revenue budget proposals for 2018/19.

2.0 RECOMMENDED: That Council approve the initial budget proposals for 2018/19 set out in Appendix 1.

3.0 SUPPORTING INFORMATION

3.1 The Medium Term Financial Strategy (MTFS) elsewhere on the Agenda forecasts potential revenue budget funding gaps for the Council totalling £22m over the next three years, with a gap of £5.6m for 2018/19. The forecast assumes that the Council will apply a general council tax increase of 1.9% in each year and will levy a 3% social care precept in 2018/19.

3.2 Budget saving proposals for 2018/19 are currently being developed by the Budget Working Group.

3.3 The first set of these proposals totalling £2.2m is listed in Appendix 1. It is proposed to implement these immediately in order to also achieve a part-year saving in 2017/18, which will assist in keeping the Council's overall spending in line with budget. In addition, a number of the proposals will take time to implement and therefore commencing the process as soon as possible will assist with ensuring they are fully implemented by 1st April 2018.

3.4 Appendix 1 includes an indication of whether each saving proposal is permanent or temporary (one-off). It also presents the impact in 2019/20 of certain of the savings proposals.

3.5 The Government will announce its Grant Settlement for Local Government in late December. However, in announcing the 2017/18 Grant Settlement the Government provided indicative grant figures for 2018/19 to 2019/20 upon which the MTFS has been based.

3.6 The Council also accepted the Government's four-year grant settlement offer, which should ensure that the Council will receive no less than the

indicative grant figures for each year. Therefore, it is not expected that the forecast budget gaps will change significantly for the next two years, however the position for 2020/21 is much less certain.

- 3.7 A second set of budget saving proposals is currently being developed by the Budget Working Group, which will be recommended to Council on 7 March 2018 to deliver a balanced budget for 2018/19.

4.0 POLICY AND OTHER IMPLICATIONS

- 4.1 The revenue budget supports the Council in achieving the aims and objectives set out in Halton's Sustainable Community Strategy and the Council's Corporate Plan.

5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

- 5.1 The revenue budget supports the delivery and achievement of all the Council's priorities. The budget proposals listed in Appendix 1 have been prepared in consideration of all the Council's priorities.

6.0 RISK ANALYSIS

- 6.1 Failure to set a balanced budget would put the Council in breach of statutory requirements. The budget is prepared in accordance with detailed guidance and a timetable, to ensure statutory requirements are met and a balanced budget is prepared which aligns resources with corporate objectives.
- 6.2 The Council has accepted the Government's four-year grant settlement offer, which should ensure that the Council will receive no less than the indicative grant figures for each year up to 2019/20.

7.0 EQUALITY AND DIVERSITY ISSUES

- 7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1072

- 8.1 There are no background papers under the meaning of the Act.

APPENDIX 1

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
ENTERPRISE, COMMUNITY & RESOURCES DIRECTORATE - FINANCE DEPARTMENT							
INCOME GENERATION OPPORTUNITIES							
1	Audit, Procuremt & Op Finance Div	Increase in income generated from Supplier Incentive Programme (early payment scheme).	45	20	0	P	D
2	Audit, Procuremt & Op Finance Div	Increase in recovered funds from supplier statement reconciliations.	15	6	0	P	D
3	Audit, Procuremt & Op Finance Div	Rebate income from the Procurement Card scheme based on total value of transactions.	n/a	6	0	P	D
4	Audit, Procuremt & Op Finance Div	Realign the income budget for charges made to Appointeeship clients, to reflect the actual level of income being generated.	130	10	0	P	D
5	Revenues and Financial Management Div	Income from Financial Management service level agreement with NCER (National Consortium for Examination Results).	n/a	15	0	P	D
PROCUREMENT OPPORTUNITIES							
6	Corporate & Democracy	Reduction in the external audit fee following the re-procurement of external audit contracts undertaken by Public Sector Audit Appointments.	144	20	0	P	D

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
OTHER BUDGET SAVINGS							
7	Audit, Procurement & Op Finance Div	Review of the Council's risk financing and insurance arrangements – premium saving from increasing the self-insurance deductibles for the public liability and employers liability insurance policies.	500	42	0	P	M
8	Audit, Procurement & Op Finance Div	Deletion of a vacant 0.6fte HBC5 Direct Payments Officer post.	165	15	0	P	M
9	Audit, Procurement & Op Finance Div	Saving by bringing the hosting of internal audit specialist software in-house.	5	2	0	P	M
10	Finance Dept	Deletion of vacant post of Divisional Manager Revenues & Benefits following the Finance Department's restructuring.	87	70	0	P	D
11	Benefits Div	Deletion of the following vacant posts: HBC2-4 Benefits Officer x 1fte HBC2-4 Revenues & Benefits Officers x 3.5fte HBC3 Overpayment Officer x 0.6fte	1,763	21 73 13	0 0 0	P P P	M M M
TOTAL PERMANENT				313	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				313	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
ENTERPRISE, COMMUNITY & RESOURCES DIRECTORATE - COMMUNITY & ENVIRONMENT DEPARTMENT							
INCOME GENERATION OPPORTUNITIES							
12	The Brindley	Increased income generation from the extended café provision.	n/a	20	0	P	D
13	Waste Services	Additional income from increasing the charge for collection of garden waste by £2 per annum (for the first time since its introduction in 2015/16). Current charges are £25 online (90% of subscribers) and £30 via phone or HDL.	388	32	0	P	D
14	Waste Services	Increase the charge for collection of bulky items from £22.50 to £24.00 for three items	66	3	0	P	D
EFFICIENCY OPPORTUNITIES							
15	Cemeteries & Crematorium	Staffing restructure resulting in a marginal reduction in staff hours.	260	3	0	P	M
16	Community Centres	Efficiency savings through reducing various areas of expenditure and increasing various areas of income generation.	312	25	0	P	M
17	Leisure Centre	Efficiency savings from reductions in various expenditure areas and increased income generation.	187	50	0	P	D

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
18	Area Forum	Reduction in Area Forum funding, following which the remaining funding allocations would be; <ul style="list-style-type: none"> • AF1 Broadheath, Ditton, Hough Green, Hale £44,050 • AF2 Birchfield, Farnworth, Halton View £37,200 • AF3 Appleton, Kingsway, Riverside £43,250 • AF4 Grange, Heath, Halton Brook, Mersey £52,900 • AF5 Halton Castle, Norton Nth, Norton Sth, Windmill Hill £43,400 • AF6 Beechwood, Halton Lea £20,150 • AF7 Daresbury £9,050 Total Remaining Allocation £250,000	300	50	0	P	D
19	Libraries	Implement various efficiency savings within Libraries, in order to reduce costs and increase income generation without affecting service provision.	1,660	25	0	P	D
OTHER BUDGET SAVINGS							
20	Parks Section	Review on-site Summer security of parks with the introduction of mobile security arrangements.	90	40	0	P	D
TOTAL PERMANENT				248	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				248	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
ENTERPRISE, COMMUNITY & RESOURCES DIRECTORATE - ICT & SUPPORT SERVICES DEPARTMENT							
EFFICIENCY OPPORTUNITIES							
21	ICT & Support Services Department	Deletion of the following vacant posts within ICT & Support Services Department; Snr Technical Officer HBC7/8 Carefirst System Officer 0.5fte HBC6 Two Senior Business Analysts HBC 7/8 Two Business Analysts HBC 5 Senior Administration Officer HBC6	5,643				
				43	0	P	D
				17	0	P	D
				85	0	P	D
				61	0	P	D
				34	0	P	D
TOTAL PERMANENT				240	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				240	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
ENTERPRISE, COMMUNITY & RESOURCES DIRECTORATE - ECONOMY, ENTERPRISE & PROPERTY DEPARTMENT							
INCOME GENERATION OPPORTUNITIES							
22	Asset Management	Rent income from charging the Courts Service for accommodation provided within Rutland House.	n/a	50	0	P	D
23	Asset Management	Lease rental income from the new Costa Coffee outlet in Runcorn where the Council retains ownership of the land.	n/a	10	0	P	D
SHARED SERVICES / PARTNERSHIP ARRANGEMENTS							
24	Regeneration (non-town centres)	One-off funding from the business rates retained by the Daresbury Enterprise Zone, in order to fund the Council's project management fees involved in supporting the development of SciTech Daresbury.	n/a	80	-80	T	D
EFFICIENCY OPPORTUNITIES							
25	Regeneration (town centres)	Savings relating to a review of shift patterns at Widnes Market and other efficiency measures introduced.	187	10	0	P	D
OTHER BUDGET SAVINGS							

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
26	Economy Enterprise & Property	Reduce the amount of one-off reserves held to offset any potential funding clawback relating to externally funded projects.	390	100	-100	T	D
TOTAL PERMANENT				70	0		
TOTAL TEMPORARY (ONE-OFF)				180	-180		
GRAND TOTAL				250	-180		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
ENTERPRISE, COMMUNITY & RESOURCES DIRECTORATE - LEGAL & DEMOCRATIC SERVICES DEPARTMENT							
EFFICIENCY OPPORTUNITIES							
27	Legal Services - Licensing	Deletion of a vacant HBC4 Licensing Officer post and consequent increase in hours of existing HBC6 post.	15	15	0	P	M
TOTAL PERMANENT				15	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				15	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
ENTERPRISE, COMMUNITY & RESOURCES DIRECTORATE - PLANNING & TRANSPORTATION DEPARTMENT							
INCOME GENERATION OPPORTUNITIES							
28	Traffic Division	Additional income generated from increased charges for pavement licences and skip permits.	3	2	0	P	D
29	Traffic Division	Increased income generation from streetworks permit charges.	250	25	0	P	D
EFFICIENCY OPPORTUNITIES							
30	Transport Co-ordination/ Travel Training Service	The Travel Trainer assists 320 special educational needs pupils to travel independently to school by public transport (rather than taxi/minibus average cost £3,500pa). The Travel Trainer is at full capacity and has a waiting list of pupils to be trained. It is proposed to employ an additional Travel Trainer (HBC4) to reduce the waiting list and thereby reduce the cost of contracted transport, giving a net saving over and above the additional salary costs.	n/a	28	0	P	M
31	Fleet Maintenance	Reduction in the vehicle components budget through improved procurement and efficiency.	294	20	0	P	M
32	Lower House Lane Depot	Reduction in the Depot utilities budget through the introduction of efficiency improvements.	70	5	0	p	D
33	Highways	Reduction in the cost of Winter gritting from use of historic	190	9	0	P	M

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
	Division	data and improved forecasting of specific road temperatures.					
34	Planning and Development	Deletion of the contaminated land assessment budget, with any future requirements forming part of the cost of the relevant capital schemes.	18	18	0	P	M
OTHER BUDGET SAVINGS							
35	Transport Co-ordination	10% reduction in the Council's grant to Halton Community Transport.	68	7	0	P	D
TOTAL PERMANENT				114	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				114	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
PEOPLE DIRECTORATE - PUBLIC PROTECTION DEPARTMENT							
OTHER BUDGET SAVINGS							
36	Public Protection Department	One-off contribution from the departmental reserve.	284	200	-200	T	M/D
TOTAL PERMANENT				0	0		
TOTAL TEMPORARY (ONE-OFF)				200	-200		
GRAND TOTAL				200	-200		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
PEOPLE DIRECTORATE - ADULT SOCIAL CARE DEPARTMENT							
EFFICIENCY OPPORTUNITIES							
37	Care Management	Efficiency savings anticipated as a result of the review of Care Management which is currently being undertaken.	1,619	100	0	P	M
38	Halton Supported Housing Network	Waking nights service - pilot currently being undertaken	1,900	50	0	P	D
OTHER BUDGET SAVINGS							
39	Complex Care	Change to the funding of the Equipment Service, which is now part-funded from the Disabled Facilities Grant.	615	231	0	P	M
TOTAL PERMANENT				381	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				381	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
PEOPLE DIRECTORATE - CHILDREN & FAMILIES DEPARTMENT							
PROCUREMENT OPPORTUNITIES							
40	Children in Care and Care Leavers	A range of providers are used to purchase semi-supported accommodation and support for children in care and care leavers aged 16-18, as part of their preparation for independence. It is proposed to centralise this support via a contract with one provider to meet the needs of this group. This will reduce expensive spot-purchase arrangements, but will also ensure that there is a consistent and high quality service offer for this vulnerable group.	780	330	0	P	M
TOTAL PERMANENT				330	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				330	0		

	DIVISION / SERVICE AREA	DESCRIPTION OF PROPOSAL	TOTAL BUDGET £'000	ESTIMATED BUDGET SAVING		PERM TEMP (P/T)	MANDATORY OR DISCRETIONARY SERVICE AFFECTED (M / D)
				2018/19 £'000	2019/20 £'000		
PEOPLE DIRECTORATE - EDUCATION INCLUSION & PROVISION DEPARTMENT							
EFFICIENCY OPPORTUNITIES							
41	Policy, Provision, Performance & Education	Restructure and re-focus the work of the two Early Years Teams resulting in the deletion of two vacant posts.	481	70	0	P	D
42	Commissioning and Integrated Youth support Service	Reduction in hours (37 to 30 hours) for a Contract Management Officer.	186	8	0	P	D
TOTAL PERMANENT				78	0		
TOTAL TEMPORARY (ONE-OFF)				0	0		
GRAND TOTAL				78	0		

REPORT TO: Council

DATE: 6 December 2017

REPORTING OFFICER: Operational Director – Finance

PORTFOLIO: Resources

SUBJECT: 2017/18 Revised Capital Programme

WARD(S): Borough-wide

1.0 PURPOSE OF REPORT

1.1 To seek approval to a number of revisions to the Council's 2017/18 capital programme.

2.0 RECOMMENDED: That

- 1) the revisions to the Council's 2017/18 capital programme set out in paragraph 3.2 below, be approved; and**
- 2) the urgent action taken by the Chief Executive as outlined in paragraph 3.3 be endorsed.**

3.0 SUPPORTING INFORMATION

3.1 On 16 November 2017 Executive Board received a report of spending against the Council's revenue budget and capital programme as at 30 September 2017. A number of revisions to the 2017/18 capital programme were recommended for approval by Council as outlined below.

3.2 It is proposed to revise the Council's 2017/18 capital programme, to reflect a number of changes in spending profiles and funding as schemes have developed. These are reflected in the revised capital programme presented in Appendix 1. The schemes which have been revised within the programme are as follows

1. Widnes Market Refurbishment
2. 3MG
3. Equality Act Improvement Works
4. Broseley House
5. Murdishaw Regeneration
6. Land Acquisitions – Mersey Gateway
7. Development Costs – Mersey Gateway
8. Loan Interest During Construction – Mersey Gateway
9. Disabled Facilities Grant
10. RSL Adaptations

11. Basic Need Projects

12. The Bridge School Vocational Centre

- 3.3 On 16 November 2017 Executive Board recommended that Council approve the inclusion of a scheme within the capital programme regarding the purchase of Millbrow Residential Care Home. The Chief Executive, using urgency powers, subsequently approved inclusion of the scheme within the capital programme, to enable the acquisition to be undertaken to an earlier timescale set by the existing owners.

4.0 POLICY AND OTHER IMPLICATIONS

- 4.1 None.

5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

- 5.1 There are no direct implications; however, the capital programme supports the delivery and achievement of all the Council's priorities.

6.0 RISK ANALYSIS

- 6.1 There are a number of financial risks within the capital programme. However, the Council has internal controls and processes in place to ensure that spending remains in line with budget.
- 6.2 In preparing the 2017/18 budget and capital programme, a register of significant financial risks was prepared which has been updated as at 30 September 2017.

7.0 EQUALITY AND DIVERSITY ISSUES

- 7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1072

- 8.1 There are no background papers under the meaning of the Act.

Capital Expenditure to 30 September 2017

Directorate/Department	Actual Expenditure to Date £'000	2017/18 Cumulative Capital Allocation			Capital Allocation 2018/19 £'000	Capital Allocation 2019/20 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £'000		
<u>Enterprise Community & Resources Directorate</u>						
Community and Environment						
Stadium Minor Works	0	0	0	30	30	30
Brindley Café Extension	0	0	0	80	0	0
Norton Priory	2	5	10	348	0	0
Norton Priory Biomass Boiler	0	0	0	107	0	0
Open Spaces Schemes	242	250	425	602	0	0
Children's Playground Equipment	6	10	35	55	110	65
Upton Improvements	0	0	0	0	13	0
The Glen Play Area	0	0	0	25	18	0
Runcorn Hill Park	66	75	75	75	75	50
Crow Wood Play Area	21	30	150	450	60	5
Runcorn Cemetery Extension	11	9	9	9	0	0
Peelhouse Lane Cemetery	70	100	225	350	750	296
Peelhouse Lane Cemetery Enabling Works	0	0	30	33	0	0
Phoenix Park	2	10	10	110	11	0
Victoria Park Glass House	0	0	0	150	120	10
Sandymoor Playing Fields	74	100	350	600	500	500
Widnes Recreation	9	0	0	0	0	0
Landfill Tax Credit Schemes	0	0	0	160	340	340

Directorate/Department	Actual Expenditure to Date £'000	2017/18 Cumulative Capital Allocation			Capital Allocation 2018/19 £'000	Capital Allocation 2019/20 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £'000		
Litter Bins	10	10	15	20	20	20
ICT & Support Services						
ICT Rolling Programme	514	550	860	1,100	1,100	1,100
Economy, Enterprise & Property						
Castlefields Regeneration	0	0	0	0	0	0
3MG	3,135	3,135	4,400	4,966	105	0
Widnes Waterfront	0	0	0	0	1,000	0
Johnsons Lane Infrastructure	0	0	66	66	0	0
Decontamination of Land	0	0	40	50	0	0
SciTech Daresbury – EZ Grant	0	0	483	483	0	0
Venture Field	6	6	6,000	6,000	0	0
Linnets Clubhouse	634	634	1,379	1,379	43	0
The Croft	0	0	0	30	0	0
Former Crosville Site	926	926	1,000	1,150	234	0
Signage at The Hive	87	87	87	87	0	0
Advertising Screen at The Hive	0	0	0	0	100	0
Widnes Market Refurbishment	53	53	75	100	1,205	0
Widnes Land Purchases	235	235	235	235	0	0
Former Simms Cross Caretakers House	0	0	14	14	0	0
Equality Act Improvement Works	37	37	113	150	300	300

Directorate/Department	Actual Expenditure to Date £'000	2017/18 Cumulative Capital Allocation			Capital Allocation 2018/19 £'000	Capital Allocation 2019/20 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £'000		
Broseley House	0	0	690	690	0	0
Murdishaw Regeneration	0	0	0	46	0	0
Mersey Gateway						
Land Acquisitions	5,933	5,933	6,145	6,355	4,039	0
Development Costs	848	848	1,707	2,218	0	0
Loan Interest During Construction	2,031	2,031	2,186	2,186	0	0
Construction Costs	35,000	35,000	67,500	67,500	0	0
Mersey Gateway Liquidity Fund	0	0	10,000	10,000	0	0
Other						
Risk Management	1	10	100	155	120	120
Fleet Replacements	159	200	900	1,500	556	1,317
Policy, Planning & Transportation						
Bridge & Highway Maintenance	854	900	2,108	4,236	1,546	0
Integrated Transport & Network Management	45	50	330	460	0	0
Street Lighting – Structural Maintenance & Upgrades	44	80	2,470	3,706	200	200
STEPS Programme	273	300	660	978	0	0
Silver Jubilee Bridge Major Maintenance	118	200	2,500	4,880	4,900	0
Total Enterprise Community & Resources	51,446	51,814	113,382	123,924	17,495	4,353

Directorate/Department	Actual Expenditure to Date £'000	2017/18 Cumulative Capital Allocation			Capital Allocation 2018/19 £'000	Capital Allocation 2019/20 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £'000		
People Directorate						
Adult Social Care						
Upgrade PNC	6	10	34	34	0	0
ALD Bungalows	0	0	100	199	0	0
Grangeway Court	0	0	140	140	0	0
Bredon Reconfiguration	56	90	130	186	0	0
Vine Street Reconfiguration	3	0	50	102	0	0
Purchase of 2 Adapted Properties	0	0	0	520	0	0
Complex Pool						
Disabled Facilities Grant	294	425	650	849	0	0
Stairlifts (Adaptations Initiative)	128	150	225	300	0	0
RSL Adaptations (Joint Funding)	124	125	175	250	0	0
Madeline McKenna Residential Home	0	0	450	450	0	0
Millbrow Residential Home	0	0	740	200	0	0
Schools Related						
Asset Management Data	1	1	3	5	0	0
Capital Repairs	322	322	650	815	0	0
Asbestos Management	8	8	30	38	0	0
Schools Access Initiative	0	0	55	55	0	0
Basic Need Projects	0	0	0	396	0	283
School Modernisation Projects	47	47	68	68	0	0

Directorate/Department	Actual Expenditure to Date £'000	2017/18 Cumulative Capital Allocation			Capital Allocation 2018/19 £'000	Capital Allocation 2019/20 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £'000		
Lunts Heath Primary School	91	91	150	200	5	0
Universal Infant School Meals	2	2	2	2	0	0
Early Education for 2yr Olds	8	8	8	8	0	0
Hale Primary	2	2	3	3	0	0
Fairfield Primary School	670	670	655	655	10	0
Weston Point Primary School	100	100	110	128	4	0
Kitchen Gas Safety	0	0	30	50	0	0
Small Capital Works	15	15	75	106	0	0
SEND Capital Allocation	0	0	0	0	167	167
The Bridge School Vocational Centre	0	0	0	360	0	0
Total People Directorate	1,877	2,066	4,533	6,119	186	450
TOTAL CAPITAL PROGRAMME	53,323	53,880	117,915	130,043	17,681	4,803
Slippage (20%)				-10,509	-3,536	-961
					10,509	3,536
TOTAL	53,323	53,880	117,915	119,534	24,654	7,378


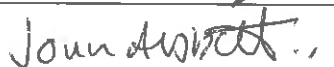
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NOTICE OF MOTION

To be submitted to the meeting of Full Council to be held on:

Wednesday 6th December 2017

in accordance with Standing Order Number 6.

	Name (in capitals)	Signature
Proposer:	Cllr Kevan Wainwright	
Seconder:	Cllr John Abbott	

TITLE: ISS Facility Management

Motion

"Council notes that staff employed by ISS Facilities Management Limited (ISS) provide vital services at the Royal Liverpool and Broadgreen University Hospitals NHS Trust (RLBUHT), cleaning hospital wards, transporting patients around hospital departments and cooking for patients, visitors and staff.

"Council notes the changes that ISS have made to the sick pay scheme for facilities management workers at RLBUHT and only one other NHS Trust in the country, which has reduced sick pay to 12 days. Council notes that this means that staff who are the most seriously ill and most in need of time away from work, workers suffering from illnesses like cancer, heart problems or physical injuries, are the people who are faced with the difficult decision of either working when medically unfit to do so or facing severe financial difficulties due to not being paid.

"Council further notes the collective grievance containing over 270 names submitted by Unite the Union to ISS management calling for the full sick pay scheme to be reinstated, which has so far been repeatedly ignored by ISS management.

"Council therefore calls on ISS to negotiate with Unite with a view to reinstating the full sick pay regime so that ISS facilities management staff at RLBUHT have access to a fair sick pay scheme on the same basis available to NHS workers and ISS worker at other NHS Trusts and also calls on the RLBUHT Board and management to put pressure on ISS to make this happen.

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